

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Town Hall. Present were Selectmen Brett Hunter and Leon Holmes Sr, and Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

This is a work session of the Board.

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

Selectmen reviewed minutes of 21 August 2014. Motion was made by Holmes Sr to approve them with one typographical correction. Hunter seconded and the vote was unanimously approved 2-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. The schedule of meetings for next week was reviewed, and it includes:
- Library roof meeting with Building Inspector and two low bidders - Tuesday 09/02/2014 at 6:00 pm
- Town Hall HVAC walk-through - Wednesday 09/03/2014 at 5:00 pm
- Grassdrags overview with abutters and Department Heads – part of regular Selectmen’s meeting on Thursday 09/04/2014 at 7:30 pm

2. Carlson presented the Board with the final MS-1 and MS-4 information. Both forms have been submitted to the State of NH DRA.

3. Selectmen reviewed and approved Inspector of Elections appointment forms for Roberta Stevens, Carolyn Carr, and Marlyn Bernier through September 2016. A Pro Tem appointment form for Mary Anderson was prepared through the September 2014 primary. Betty Stanley will be contacted to see if her resignation was just for this fall’s elections, or was intended to be permanent.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$23,416.19 and accounts payable manifest \$529,865.33 for the current week dated 29 August 2014. Motion was made by Hunter to approve the manifests. Holmes Sr seconded and the vote was unanimously approved 2-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.

4. Budget packages were delivered today by Mike Nygren to Budget Committee members. This included the tentative budget schedule for 2014-2015, the response from NH LGC regarding recommendations on the 2014 Warrant; Executive 4130, Town Clerk Tax Collector 4140, Election & Registration 4141, Treasurer 4151, Judicial & Legal 4153, Planning & Zoning 4191, Advertising & Regional Association 4197, Town Report 4199, Police 4210, Ambulance 4215, Building Inspection 4240, Animal Control

Approved 09/04/2014

4414, Health 4415, Parks & Recreation 4520, Patriotic Purposes 4583, Conservation 4610, Debt Service Principal 4711, Debt Service Interest 4721. Other budgets will be forwarded as they are received. The same packet of budgets was distributed to Selectmen this evening for review and future discussions.

5. Motion was made by Hunter to approve the September Newsletter. Holmes Sr seconded and the vote was unanimously approved 2-0.

6. There was discussion about a replacement laptop for the Supervisors of the Checklist, required for the day of voting to access State systems. The current laptop does not have a current operating system that is supported by the State's web-based system. Four quotes were received, the lowest of which (Staples \$349 after rebate) is out of stock due to a closeout price. Selectmen suggested purchasing the same unit from Quill for \$399 and it is believed the same \$50 rebate applies. Other quotes were much higher, came from Walmart and DayStar. Selectmen approved the request to Quill for \$399.00.

7. Selectmen signed a Yield Tax Warrant in the total amount of \$826.11 for parcels 07-117 and 01-083.

8. Selectmen reviewed the MS -5 report received from Auditors this week. The cover page was signed for submission to NH DRA.

9. Hunter moved to sign a letter to Trustees of Trust Funds for release of \$2,500 from perpetual care funds for 2014 care of Fremont cemeteries. Holmes Sr seconded and the vote was unanimously approved 2-0

10. Preventive mosquito spraying will take place at Memorial Fields, Ellis School grounds, Safety Complex and Fremont Public library beginning at 7:00 pm on Tuesday September 2, 2014. The School, each building, and the FAA have been notified.

11. The following budgets were reviewed:

4711/4721 Debt Service

Request \$174,587

Selectmen reviewed the request for debt service to include principal loan repayments of \$135,000 and interest payments of \$39,587. The interest is down \$6,652 from 2014. Hunter moved to recommend a total of \$174,587 for debt service. Holmes Sr seconded and the vote was unanimously approved 2-0. The default budget is the same number, adjusted annually for principal and interest mandatory payments.

4415 Health

Request \$660

Selectmen discussed the budget and Inspector's request for additional training considerations for the new Deputy Health Officer. Holmes Sr moved to recommend \$750 to include an additional \$90 so that the Deputy could attend the two annual training sessions annually. Hunter seconded and the vote was unanimously approved to recommend \$750 for Health.

4215 Ambulance

Request \$7,500

The current ambulance contract is in place through next fiscal year, and calls for a modest \$500 increase over the current year price. Holmes Sr moved to recommend \$7,500. Hunter seconded and the vote was unanimously approved 2-0.

4153 Judicial & Legal

Request \$20,000

The Board discussed the current pending legal utility cases, to include the funds spent for the professional services of George Sansoucy LLC on the appeals. Motion was made by Hunter to recommend \$20,000 for legal services. Holmes Sr seconded and the vote was unanimously approved 2-0.

4583 Patriotic Purposes

Request \$2,185

Selectmen discuss the Veteran's Day Open House (still to come in 2014) and replacement of the pole flags that grace Main Street as they are beginning to wear out. Carlson advised that with any residual money, a couple of new pole flags will be purchased each year. The original flags were purchased fully through donations. Hunter moved to recommend \$2,185 for Patriotic Purposes. Holmes Sr seconded and the vote was unanimously approved 2-0.

4199 Town Report

Request \$2,350

The Board discussed the recent bid of Town Report work and was comfortable with the request. Holmes Sr moved to recommend \$2,350 for printing of the Town Report. Hunter seconded and the vote was unanimously approved 2-0.

4197 Advertising & Regional Association

Request \$7,755

The Board reviewed the budget and agreed the increases need to be included in the budget. Both are organizations important to the Town's function. Hunter moved to recommend \$7,755 for dues to NH LGC and the Rockingham Planning Commission. Holmes Sr seconded and the vote was unanimously approved 2-0.

4141 Election & Registration

Request \$6,607

Selectmen reviewed the budget submission. Hunter moved to recommend \$6,572 after removing \$31 from the Supervisor Wage line and \$4 from the Moderator line for addition errors. Holmes Sr seconded and the vote was approved 2-0. The default budget is the same as the Selectmen's recommendation, based on each year's number of elections. (Default adjusted annually for number of elections).

4191 Planning & Zoning

Request \$38,600

Selectmen reviewed the budget submission. After some discussion, Hunter moved to recommend \$38,600 for Planning and Zoning. Holmes Sr seconded and the vote was approved 2-0. The default budget is \$36,986.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be a work session, to be held on Thursday September 4, 2014 at 6:00 pm. Selectmen will meet at 6:00 pm on Tuesday September 2, 2014 at the Fremont Public Library and may also attend the HVAC walk-through at 5:00 pm on Wednesday September 3, 2014 at the Town Hall.

IX. ADJOURNMENT – At 8:25 pm motion was made by Holmes Sr to adjourn the meeting. Hunter seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator